

Public Notice Apulia Film Fund 2024

ART. 1 -	REFERENCED LEGISLATION	2
ART. 2 -	REFERENCED AXIS AND ACTION	4
ART. 3 -	LEGAL BASIS OF AID	5
ART. 4 -	AVAILABLE RESOURCES AND FINANCIAL SUPPORT	5
ART. 5 -	PURPOSE OF THE NOTICE	5
ART. 6 -	SUBJECTIVE REQUIREMENTS FOR THE PRESENTATION OF PROJECTS	5
ART. 7 -	ELIGIBLE TYPES OF PROJECTS	7
ART. 8 -	ELIGIBLE EXPENSES	9
ART. 9 -	AID INTENSITY	11
ART. 10 -	ENTITIES, CONDITIONS, TERMS AND METHOD OF SUBSIDY DISBURSEMENT TO THE BENEFICIARY	12
ART. 11 -	PROCEDURES AND TERMS FOR SUBMITTING APPLICATIONS FOR FINANCIAL SUBSIDY	12
ART. 12 -	DOCUMENTATION TO BE SUBMITTED WITH THE APPLICATION	13
ART. 13 -	SELECTION CRITERIA FOR FINANCIAL SUBSIDY APPLICATIONS	14
ART. 14 -	PROCEDURES AND TERMS OF ASSESSMENT AND EVALUATION	17
ART. 15 -	METHODS OF IMPLEMENTATION AND PROJECT MANAGEMENT. PROCEDURAL GUIDELINES	18
ART. 16 -	METHODS AND TERMS OF EXPENSE REPORTING BY THE BENEFICIARY	19
ART. 17 -	MAIN OBLIGATIONS AND COMMITMENTS OF THE BENEFICIARY	20
ART. 18 -	MODIFICATIONS TO THE APPROVED PROJECT	22
ART. 19 -	WAIVERS AND CAUSES FOR SUBSIDY REVOCATION	23
ART. 20 -	MONITORING AND CONTROL	24
ART. 21 -	INFORMATION AND PUBLICITY	24
ART. 22 -	PROCESSING OF PERSONAL DATA	24

Art. 1 - Referenced legislation

- EU Commission Regulation No. 651/2014, of 17 June 2014, published in the EU Official Journal, declaring certain categories of aid compatible with the common market, in accordance with articles 107 and 108 of the Treaty;

EU Commission Regulation No. 1315/2023 of 23 June 2023 amending EU Regulation No. 651/2014, declaring certain categories of aid compatible with the common market, in accordance with articles 107 and 108 of the Treaty and of EU Regulation 2022/2473, declaring certain categories of aid to enterprises active in the production, processing and marketing of fishery and aquaculture products compatible with the common market, in accordance with articles 107 and 108 of the Treaty on the Functioning of the European Union;

- EU Commission Regulation No. 1060/2021 of the European Parliament and the Council of 24 June 2021 laying down common provisions applicable to the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund, the European Maritime, Fisheries and Aquaculture Fund, and the financial rules applicable to these funds, as well as for the Asylum, Migration and Integration Fund, the International Security Fund and the Instrument for Financial Support for Border Management and Visa Policy;
- EU Commission Regulation No. 1084/2017 of 14 June 2017 amending EU Regulation No. 651/2014 relating to aid to port and airport infrastructures, the notification thresholds applicable to culture and heritage conservation aid and aid for sports facilities and multifunctional recreational facilities, as well as aid schemes in the outermost regions, amending the EU Regulation No. 702/2014 regarding the calculation of eligible costs;
- EU Regulation No. 2021/1058 of 24 June 2021 of the European Parliament and the Council of the European Regional Development Fund and the Cohesion Fund;
- Communication of the European Commission published in the Official EU Journal C332/1 of 15 November 2013, "Commission Communication on State aid for films and other audiovisual works;"
- Law No. 220 of 14 November 2016 "Regulations for cinema and audiovisual industries" and subsequent modifications; in particular Ministerial Decree MiBACT No. 63 of 25 January 2018 "Application provisions concerning the Film Commissions and general guidelines and parameters for the management of financial support funds for the audiovisual sector, allocated through the Regions or Autonomous Provinces," Inter-ministerial Decree MiBACT-MEF No. 157 of 15 March 2018 "Application provisions concerning tax credit for film and audiovisual production companies referred to in article 15 of Law No. 220 of 14 November 2016," and Inter-ministerial Decree MiBACT-MEF No. 158 of 15 March 2018 "Provisions for the application of tax credits in the film and audiovisual sector" referred to in articles 16, 17, paragraph 1, 18, 19 and 20 of Law No. 220 of 14 November 2016, sub-paragraphs V and VI;
- Italian Partnership Agreement 2021-2027 for the use of European Structural and Investment funds (hereinafter "ESI Funds"), adopted by European Commission Implementing Decision C (2022) 4787 final of 15 July 2022;
- Legislative Decree No. 123 of 31 March 1998, "Provisions for the rationalization of public support measures for businesses, pursuant to article 4, paragraph 4, letter c), of Law No. 59 of 15 March 1997;"
- Legislative Decree No. 33 of 14 March 2013, No. 97 of 25 May 2016 "Reorganization of legislation regarding civil disclosure and requirements for publicity, transparency and dissemination of information by public authorities;"
- Legislative Decree No. 28 of 26 October 2006 concerning "Regulations for countering irregular labor practices;"
- Legislative Decree 15 of 20 June 2008 and Regulation No. 20/2009 of the Puglia Region "Transparency in administrative action;"
- Regional Council Resolution No. 1000 of 7 July 2016 for the modification of the "Format of the Guarantee Contract for prepayment of aid from the Puglia Region;"

- Resolution No. 78 of 22 December 2021 “Cohesion Policy Programming 2021-2027 – Approval of the proposed Partnership Agreement 2021-2027 and definition of criteria for national public co-financing of European programs for the 2021-2027 programming cycle;”
- Regional Council Resolution No. 1812 of 7 December 2022 “ERDF-ESF+2021-2027 Programming. Acknowledgement of Implementation Decision C (2022) 8461 of 17/11/2022 and initial compliance;”
- Regional Council Resolution No. 1667 of 27 November, 2023, Regional Program for Puglia ERDF ESF+ 2021-2027. Action 1.11. Designation of the Apulia Film Commission Foundation (AFC) as Intermediate Body and approval of outline agreement. Sub Action 1.9.1. Allocation to AFC of financial resources for the new "Apulia Film Fund" notice. Variation to the annual 2023 and multi-year 2023-2025 budget pursuant to Legislative Decree No. 118/2011 and its subsequent amendments.

This Notice uses the definitions from article 2 and Annex I of EU Regulation No. 651/2014 “General Block Exemption Regulations”, the definitions of which are article 2 from Law No. 220 of 14 November 2016 “Regulations for cinema and audiovisual industries” and its subsequent amendments and related implementing decrees, as well as the following definitions:

1. “General Block Exemption Regulations:” EU Commission Regulation No. 651/2014 of 17 June 2014 and its subsequent amendments to EU Commission Regulation 1315/2023 of 23 June 2023;
2. “Anti-Mafia legislation:” Legislative Decree No. 159 of 6 September 2011 and its subsequent amendments;
3. “Independent producer:” the European audiovisual production company that carries out audiovisual production activities and is not controlled by or connected to providers of audiovisual media services under Italian jurisdiction and alternatively:
 - 3.1. Allocates no more than 90% of its production to a single supplier of audiovisual media services for a period of three years; or
 - 3.2. Is the holder of secondary rights.
4. “Production:” the entire process of development, pre-production, executive realization, i.e., shooting or technical realization of the work and post-production, the outcome of which is the creation of the final or master copy of the audiovisual work; if it is carried out by the same producer, the preparation of the audiovisual materials necessary for the communication, promotion and marketing of the audiovisual work in Italy and abroad is included;
5. “Development:” the initial phase of production concerning the creative, economic and financial planning of the work; typically including investments relating to the drafting or acquisition of the rights to the plot and screenplay, to the possible acquisition of the rights of adaptation and use from another work protected by copyright;
6. “Pre-production:” the organizational phase of the shooting and contracting of cast and crew, including research activities, location inspection, documentation, as well as expenses related to the definition of budget, financial plan and the search for additional sources of funding;
7. “Realization:” the shooting phase or the actual execution of the work;
8. “Post-production:” the phase following shooting, which includes audio-video editing and mixing activities, the addition of special effects and transfer to the destined media equipment;
9. “Distribution:” all activities of a commercial, promotional, legal, executive and financial nature connected to the negotiation of rights relating to the economic usage of audiovisual works across various channels in one or more geographical areas of reference and the consequent provision for public access via the various platforms of use. “Distribution in Italy” is in reference to the geographical territory of Italy and “distribution abroad” is the geographical area outside of Italy. In distribution in Italy, “cinema distribution” is defined as the activity related to the usage and fruition of films in Italian cinemas;
10. “Producer:” the enterprise with ATECO code 59.11 which is producer, and or co-producer with a share of not less than 10% or executive producer with an executive production contract at a blocked cost for the audiovisual work presented under this Notice;
11. “Difficult audiovisual works:” works defined by the MiBACT Ministerial Decree No. 343 of 31 July 2017 and its subsequent amendments, referred to herein:

- 11.1. documentaries;
 - 11.2. debut and second works;
 - 11.3. works by young authors;
 - 11.4. short films;
 - 11.5. animation works that have been declared as unable to attract significant financial resources from the private sector by the experts referred to in article 26, paragraph 2, of Law No. 220 of 2016.
 - 11.6. films that have obtained the selective contributions referred to in article 26 of Law No. 220 of 2016 and have been declared by the experts referred to in article 26, paragraph 2 of Law No. 220 of 2016, unable to attract significant financial resources from the private sector;
 - 11.7. works with a total production cost of less than EUR 2,500,000;
- The requirements for 11.1, 11.2, 11.3, 11.4 and 11.7 are referred to as "objective/intrinsic requirements:" if the work has at least one of these characteristics, the difficult work qualification is awarded directly. Conversely, for the items mentioned in 11.5 e 11.6, the opinion of the committee of experts is also required for qualification purposes, in addition to possessing the indicated characteristics.

- 12. "Total production budget" or "Production cost:" the gross costs of any tax or other charge related to the phases of pre-production, executive realization, shooting or technical realization of the work, post-production, as per Table B "Production Costs" in Ministerial Decree MiBACT No. 157 of 15 March 2018. In the case of a serial project pertaining to any category, the overall cost of the episodes, with the specification of the unit cost per episode, is intended.
- 13. "Final copy cost:" total production cost, excluding general expenses and payment for production ("producer's fee"); by extension, the definition shall apply to all types of audiovisual works that are beneficiaries of this Notice.
- 14. "Title or proof of expenditure:" refers to an invoice or equivalent document for civil and tax purposes; in the case of personnel costs, a pay slip is valid for civil and tax purposes.
- 15. "Information System:" online platform for sending the subsidy application and uploading data and attachments.

Art. 2 - Referenced axis and action

Priority Axis 1	Competitiveness and innovation
Policy objective	A more competitive and intelligent Europe through the promotion of innovative and smart economic transformation and regional connectivity to information and communication technologies (ICT)
Specific objective	RSO1.3. Strengthening sustainable growth and competitiveness of SMEs and job creation in SMEs, along with productive investments (ERDF)
Action by ROP Puglia 2021-2027	1.9. Measures for expanding and strengthening the entrepreneurial system of SMEs

- 1. Among the objectives of Axis 1, called "Competitiveness and Innovation," is the Specific Objective RSO1.3: strengthening the sustainable growth and competitiveness of SMEs and the creation of jobs in SMEs, also thanks to productive investments (ERDF) within which Action 1.9 is located, providing for the activation of interventions to enhance the areas of territorial specialization, supply chain and/or cultural and creative sectors. Action 1.9 of the Regional Program for Puglia ERDF-EFS+ 2021-2027 includes activities related to the development of initiatives for the enhancement of specific cultural and creative territorial areas including the promotion of Apulian locations through support to Italian and European audiovisual, cinema and television production companies that film in Puglia.
- 2. The Notice contributes to pursuit of the output indicators (as per the specific objective of the Regional Program for Puglia ERDF-EFS+ 2021/2027).

Art. 3 - Legal basis of aid

1. The aim of the project is to support, through the provision of aid in the form of a non-repayable subsidy, the production phase of single audiovisual works or a series of audiovisual works through a system of aid granted under:
 - 1.1. EU Commission Regulation No. 651/2014 of 17 June 2014, "General Block Exemption Regulations" and its subsequent amendments, declaring certain categories of aid compatible with the common market in accordance with articles 107 and 108 of Treaty (GU EU L 187/1 of 26 June 2014) and in particular to article 54 "Aid schemes in favor of audiovisual works" and its subsequent amendments, as most recently the Commission Regulation (EU) 1315/2023 of 23 June 2023;
 - 1.2. Puglia Region Regulation No. 6 of 26 February 2015, "Regulation for subsidies compatible with the internal market under the TFUE (Regional Regulation of Puglia for exempt Aid). Aid schemes for audiovisual works."

Art. 4 - Available resources and financial support

1. The total financial resources provided for this Notice amount to EUR 5,000,000 from Action 1.9 of the Regional Program for Puglia ERDF-EFS+ 2021-2027, with the following application timeframe:
 - 1.1. from 9:00 am on 29 January 2024 to 12.00 on 28 February 2024.
2. Based on the availability of additional resources, the Puglia Region reserves the right to increase the financial endowment of this Notice, establishing the application timeframes.
3. If the endowment is not increased, partial contributions will not be granted when resources are depleted.
4. Financial support shall be configured in the form of partial reimbursement of costs actually incurred and paid.

Art. 5 - Purpose of the Notice

1. This Notice is aimed at supporting Italian and European companies operating in the audiovisual, film and television production sector and to facilitate the attraction for and expansion of investments aimed at promoting the Apulian territory as well as guarantee direct and indirect impacts, including those of an economic and employment nature.
2. The general objective of this Notice is to support the growth of Apulian SMEs operating in the film and audiovisual sector, while promoting the beauty and variety of Puglia in terms of historical heritage and from an artistic and scenic point of view, which fully includes all aspects related to the relationship between cultural and scenic attractions and cinematic works. In this context, the Puglia Region intends to support Italian and European audiovisual cinema and television production companies that film in Puglia, in order to enhance territorial locations and the skills of workers and suppliers within the Apulian film industry.
3. Pursuant to the Regional Council Resolution No. 1667 of 27 November, 2023, the Apulia Film Commission Foundation has been identified as the Intermediate Body for the management of this Notice.

Art. 6 - Subjective requirements for the presentation of projects

1. Recipients of the benefits provided for shall be micro, small and medium-sized enterprises, which on the date of submission of the subsidy application, are active and meet the following requirements:
 - 1.1. Be producers of the audiovisual work being submitted;
 - 1.2. Be a micro, small or medium-sized enterprise according to the parameters defined by the Decree of the Ministry of Productive Activities of 18 April 2005 in compliance with selection criteria for SMEs according to EU regulations (European Commission Recommendation 2003/361 / EC), that is:
 - A medium-sized enterprise is defined as an enterprise whose workforce is less than 250 annual work units (AWU) and whose turnover does not exceed €50 million or whose total annual balance sheet does not exceed €43 million;

- A small enterprise is defined as an enterprise whose workforce is less than 50 annual work units (AWU) and whose turnover or total annual balance sheet does not exceed €10 million;
 - A micro enterprise is defined as an enterprise with fewer than 10 annual work units (AWU) and whose turnover or total annual balance sheet does not exceed €2 million.
- 1.3. Be established for at least 24 months;
 - 1.4. In the case of companies established in the form of a joint stock company, they shall have a minimum fully paid-up share capital of not less than EUR 40,000.00. In the case of companies established in the form of partnerships, they shall have a net worth of not less than EUR 40,000.00. These limits are reduced to the amount of EUR 10,000.00 in reference to the production of documentaries and short films (projects pertaining to categories C and E);
 - 1.5. Be registered in the Business Register or an equivalent register in a member state of the European Union;
 - 1.6. Operate mainly in the field of "Motion picture, video and television program production activities" (ATECO code 2007 J 59.11, NACE code J 59.11) as evidenced by chamber of commerce records;
 - 1.7. Not be considered an enterprise in difficulty according to the Community definition (article 2, paragraph 1, point 18 of the General Block Exemption Regulation);
 - 1.8. Not be subject to bankruptcy proceedings (such as, business failure, receivership or special administration or compulsory administrative liquidation), or liquidation, dissolution of the company, or pre-bankruptcy settlement without business continuity or debt restructuring plan;
 - 1.9. Operate in compliance with the provisions of national and territorial collective labor bargaining arrangements and social security obligations, in accordance with Regional Law No. 28 of 26 October 2006;
 - 1.10. Not be in a condition that does not allow for the disbursement of the subsidy, pursuant to Anti-Mafia Legislation;
 - 1.11. Not be in the condition of having received any subsidy and subsequently not paid it back or deposited it into a blocked account where authorities are required to recover it by execution of a recovery decision;
 - 1.12. Not to have been subject to revocation measures resulting in the total restitution of public benefits during the 6 years preceding the date of communication of admission to the benefits, with exception of those deriving from revocation measures or waivers undertaken by the enterprise itself;
 - 1.13. Not to have started working on the audiovisual work for which the subsidy is requested before submitting the application, with the exception of preparatory work¹;
 - 1.14. Not be subject to prohibitive sanctions pursuant to Legislative Decree No. 231/2001, article 9, paragraph 2, letter d) or other sanctions that involve the prohibition of contracting with public administration.
2. The requirements referred to in the previous points must be met at the time of submission of the application and continue until the final disbursement date of the granted subsidy.
 3. The following are not considered eligible recipients of the benefits set out in this Notice:
 - 3.1. individuals, sole proprietorships, associations;
 - 3.2. foundations, institutes, universities and other legal entities operating in the interest of the public.
 4. Enterprises must also have their registered office or local unit in the Puglia Region. This requirement must be in place at the time of the first payment of the granted subsidy.
 5. Non-resident companies in Italian territory must be established in accordance with civil and commercial rules of law in force in their country of residence and be registered in their respective Business Register. Moreover, these companies, notwithstanding possession of the additional requirements set out in this Notice upon the date of submission for the subsidy application, must demonstrate availability of the local unit subject to the investment program located in the Puglia Region on the date of application for the first disbursement request, under penalty of forfeiture of the requested subsidy.

¹ Pursuant to EU Regulation 651/2014 art. 2 "Start of work" means: the date of commencement of construction works relating to the investment or the date of the first legally binding commitment to order equipment or any other commitment that makes the investment irreversible, depending on which condition occurs first (...). Preparatory work such as applying for permits or conducting feasibility studies are not considered as start of work."

Art. 7 - Eligible types of projects

1. The types of projects eligible for aid are audiovisual works pertaining to the categories listed below, produced in whole or in part in Puglia:
 - 1.1. Category A: fiction feature film with a minimum duration of 52 minutes, whose principal use is cinematic;
 - 1.2. Category B: individual and serialized fiction works for television and the web with a minimum total duration of 90 minutes, mainly intended for television broadcasting, including SVOD²;
 - 1.3. Category C: creative documentaries with a minimum running time of 52 minutes, primarily intended for cinematic use; creative documentaries, in one or more parts, not primarily intended for cinematic use;
 - 1.4. Category D: animated feature films with a minimum duration of 52 minutes; animation series projects with a total minimum duration of 24 minutes;
 - 1.5. Category E: fictional short films with a duration of less than 52 minutes; musical short films (music videos); animated short films with a minimum duration of 5 minutes;³
2. The beneficiary companies must complete the creation of the audiovisual work presented in the application form and submit it no later than 12 months from the grant agreement, pursuant to art. 14, paragraph 15, except for animation works (Category D) that will have to provide documentation under the same aforementioned articles no later than 24 months; beneficiary companies must also submit documentation related to art. 16 within the deadlines indicated in paragraph 5 below or within 60 days from the conclusion of the project.
3. The Apulia Film Commission Foundation may grant an extension of no more than three months for the realization of the activities, following a justified request to be made at least three months before the deadline. In any case, the expenses must be incurred by the beneficiary and paid within the eligibility period, i.e., by 31 December 2029, as required by the Regional Program for Puglia ERDF-EFS+ 2021/2027.
4. The project is deemed concluded when:
 - 4.1. Activities have been carried out in full,
 - 4.2. Expenses have been incurred,
 - 4.3. The project has achieved the objective for which it was admitted for funding,
 - 4.4. A sample copy of the audiovisual work has been submitted.
5. Within 60 days of the end of the project, and in any case from the deadline referred to in the previous paragraph 2, the beneficiary companies must submit the expense report of the audiovisual work.
6. At the date of application, the audiovisual projects must meet the following type-specific requirements.
7. For Category A) they must possess:
 - 7.1. Minimum financial coverage of 45% of the cost of the sample copy, to be documented in the application form and detailed in the Financial Plan (Annex 1d);
 - 7.2. A deal memo or a distribution contract with a broadcaster or audiovisual media service provider on other media of national and/or international importance. Therefore, letters of interest will not be eligible in any way.
 - 7.3. A production plan that foresees at least 30% of shooting days in Puglia.
8. For Category B) they must possess:
 - 8.1. Minimum financial coverage of 45% of the cost of the sample copy, to be documented in the application form and detailed in the Financial Plan (Annex 1d);
 - 8.2. A deal memo or a distribution contract with a broadcaster or audiovisual media service provider on other media of national and/or international importance. Therefore, letters of interest will not be eligible in any way.
 - 8.3. A production plan that includes at least 30% of shooting days in Puglia.

² Works intended for the public primarily through a provider of online audiovisual media serviced through ministerial-recognized SVOD platforms (Amazon Prime, Netflix, Apple TV, Disney+).

³ In regard to animated short films, applications of audiovisual works that are unfinished projects or parts of subsequent projects (i.e., teasers, trailers, making-of, etc.) will not be considered.

9. For Category C) they must possess:
 - 9.1. Minimum financial coverage of 30% of the cost of the sample copy, to be documented in the application form and detailed in the Financial Plan (Annex 1d);
 - 9.2. A production plan that includes at least 30% of shooting days in Puglia.
10. For Category D) they must possess:
 - 10.1. Minimum financial coverage of 45% of the cost of the sample copy, to be documented in the application form and detailed in the Financial Plan (Annex 1d);
 - 10.2. A deal memo or a distribution contract with a broadcaster or audiovisual media service provider on other media of national and/or international importance. Therefore, letters of interest will not be eligible in any way;
 - 10.3. A production plan that includes the realization in Puglia of the following, alternatively:
 - 10.3.1. Storyboarding for at least 20% of the series episodes or at least 20% of the total duration of the feature film calculated in minutes;
 - 10.3.2. Animation for at least 20% of the series episodes or at least 20% of the total duration of the feature film calculated in minutes;
 - 10.3.3. Lighting and/or rendering and/or compositing and/or color correction for at least 20% of the series episodes or at least 20% of the total duration of the feature film calculated in minutes.
11. For Category E) they must possess:
 - 11.1. Minimum financial coverage of 20% of the cost of the sample copy, to be documented in the application form and detailed in the Financial Plan (Annex 1d);
 - 11.2. A production plan that includes at least 30% of shooting days in Puglia (for animated short films, see the previous paragraph).
12. The minimum shooting period in Puglia shall not be less than 20% of the total production budget⁴.
13. Projects that advocate crime or racial, political, sexual, gender or pornographic content, or are contrary to human rights or the values of the Italian Constitution and fundamental principles of the European Community will be excluded.
14. Audiovisual works, intended for public distribution through hosting service or information service providers consisting of the storage of information provided by a service recipient, as defined in art. 16 of the Legislative Decree No. 70 of 9 April, 2003, are ineligible.
15. In compliance with art. 6 of EU Regulation No. 651/2014 and art. 15 of the Puglia Region Regulation No. 6/2015 (incentive effect,) only audiovisual projects with "start of work"⁵ after the date of submission of the application may benefit from the subsidy.
16. At the time of the application submission, the beneficiary is therefore required to declare that they have not yet started work relating to the production of the audiovisual work for which a subsidy has been requested.
17. Pursuant to EU Regulation 651/2014 art. 2 "Start of work" means: the date of commencement of construction works relating to the investment or the date of the first legally binding commitment to order equipment or any other commitment that makes the investment irreversible, depending on which condition occurs first (...). Preparatory work such as applying for permits or conducting feasibility studies are not considered as start of work." Failure to comply with the so-called "incentive effect" of the subsidy provided for by the EU Regulation No. 651/2014 and the subsequent EU Regulation No. 1315/2023 shall result in the revocation of the entire subsidy.

⁴ Paragraph 4 of art. 54 of EU Reg. 651/2014 as amended is quoted: "Where a Member States makes the aid subject to territorial spending obligations, aid schemes for the production of audiovisual works may: (...) b) calculate the aid granted to the production of a given audiovisual work as a percentage of the expenditure on production activities in the granting Member State, typically in case of aid schemes in the form of tax incentives.

In both cases, the maximum expenditure subject to territorial obligations shall not exceed 80% of the total production budget. Member States may also make the eligibility of a project subject to a minimum level of production activities in the relevant territory, but this level shall not exceed 50% of the total production budget."

⁵ Pursuant to EU Regulation 651/2014 art. 2 "Start of work" means: the date of commencement of construction works relating to the investment or the date of the first legally binding commitment to order equipment or any other commitment that makes the investment irreversible, depending on which condition occurs first (...). Preparatory work such as applying for permits or conducting feasibility studies are not considered as start of work."

Art. 8 - Eligible expenses

1. For the purpose of calculating the payable subsidy, expenses, actually incurred⁶ in Puglia for the realization⁷ of the audiovisual work and paid for by the beneficiary company, are those that are considered eligible.
2. All eligible expenses must be actually incurred after the date of submission of the application, in compliance with the incentive effect and within the project completion date.
3. Eligible expenses must be relevant to the proposed project and directly attributable to the activities envisaged in the project itself, as well as referring to goods and services purchased at market conditions from third parties, i.e., not provided by companies or other entities having a control or an affiliated relationship with the beneficiary, as defined in Annex I of EU Regulation No. 651/2014.
4. For the purposes of determining the eligibility of expenses, the following rules, insofar as they are relevant, also apply:
 - 4.1. EU Regulation No. 1060/2021 art. 53
 - 4.2. EU Regulation No. 1060/2021 art. 1
5. For the purposes of calculating the subsidy for the different categories of aid, the following types of expenses incurred in Puglia are considered eligible:
 - 5.1. Gross payroll or temporary or permanent employees, residing in Puglia, employed in the overall realization of the project, registered with the Production Guide database⁸ (accessible from the URL pg.apuliafilmcommission.it); reimbursements and expenses (related to travel) provided they are directly attributable to the project with reference to the period of work in Puglia;
 - 5.2. Expenses for the supply of services, professional services and consultancy fees carried out by companies and/or professionals in the audiovisual sector with residency in Puglia for at least 12 months for tax purposes;
 - 5.3. Non-durable consumer goods purchased/rented from suppliers residing in Puglia for tax purposes;
 - 5.4. Durable goods rented from suppliers residing in Puglia for tax purposes (rental costs are recognized to the extent and for the period in which they are used for the project); digital media, rented and used as archives or delivered to the AFC Foundation, are also considered as durable goods;
 - 5.5. Rental of locations related exclusively to the project and located in Puglia, from owners residing in Puglia for tax purposes;
 - 5.6. Costs for permits and authorizations in Puglia;
 - 5.7. Expenses incurred for accommodation facilities in Puglia, i.e., with production units within the region.
6. The amount of the subsidy, approved at the time of its granting, is determined with reference to eligible expenses. Any subsequent increases in expenses shall in no case result in an increase in the amount of the subsidy granted.
7. In any event, only expenses actually and directly incurred by the beneficiary company and registered in its name are refundable. No form of reimbursement for expenses paid by third parties, even on behalf of the beneficiary company, is allowed.
8. For the purposes of their eligibility, estimated expenses must be:
 - 8.1. Relevant and attributable to the program/project. The Single Project Code (CUP) shall be indicated on each expense receipt;
 - 8.2. Actually incurred by the beneficiary and supported by receipted invoices or substantiated by accounting documents with equivalent probative value;
 - 8.3. Incurred and paid by the beneficiary within the eligibility period, i.e., 31 December 2029;

⁶ Expenses incurred are defined as expenditure justified by an invoice or equivalent document (expense voucher) issued to the beneficiary, receipted against payment made by the beneficiary.

⁷ With regard to the development and pre-production stages, expenses related to the creative design of the project, (i.e., acquisition of plot and screenplay rights), the organization of filming, contracting, location scouting and casting are to be considered eligible; expenses related to the economic and financial design of the work the establishment of the budget, the financial plan and the search for other sources of financing are not eligible.

⁸ The obligation to register with the Production Guide database of the Apulia Film Commission Foundation is waived for minors on the date of work performance, extras, workers hired on a "daily basis" and trainees, whose gross payroll is considered reimbursable expenses as long as they are residents of Puglia.

- 8.4. Accounted for in accordance with legal provisions and accounting principles. To this end, the beneficiary must have a separate accounting system or appropriate accounting code system to keep separate all transactions related to the subsidized program/project.
9. For the purpose of calculating the subsidy, the following are ineligible⁹:
- 9.1. Expenses incurred before the application for the contribution or those incurred subsequently but related to legally binding commitments (contracts, letters of appointment, purchase orders and estimates) that render the investment irreversible in accordance with EU Regulation No. 651/2014 art. 2 and were signed before the subsidy application (see art. 7, paragraph 20 of this Notice).
 - 9.2. Notary fees and those relating to taxes and fees;
 - 9.3. Expenses related to the purchase of supplies;
 - 9.4. Expenses related to the purchase of machinery, equipment, durable goods (for example, but not limited to: computers, tablets, mobile phones, household appliances, motor vehicles, etc.) and costs related to structural measures, (such as, but not limited to, the making of film studios) ordinary or extraordinary maintenance on existing film studio infrastructure or expenditure on damages and repair/renovation costs of buildings or durable goods;
 - 9.5. Expenses paid from undisclosed bank accounts as listed in Annex 2a;
 - 9.6. Expenses related to goods and services not directly and exclusively relevant to the project for which the contribution is requested;
 - 9.7. Expenses paid out in cash;
 - 9.8. Expenses under EUR 100.00 related to the supply of goods and services, excluding payments to employees;
 - 9.9. Expenses incurred as in-kind contributions;
 - 9.10. Expenses for supplies or goods and services provided by companies or other entities having a control or an affiliated relationship with the beneficiary, as defined in Annex 1 of EU Regulation No. 651/2014;
 - 9.11. Compensation for the owner, director, and members of the administrative bodies of the applying company attributable to the performance of tasks related to these corporate roles;
 - 9.12. Expenses related to the provision and supply of goods and services by third party financiers of the audiovisual work in general (excluding the development phase) or who are in a joint interest situation with the beneficiary company receiving the subsidy;
 - 9.13. Interest expenses and company fees (producer's fee);
 - 9.14. All general expenses, including utilities and office rental;
 - 9.15. Expenses related to the purchase of travel tickets;
 - 9.16. Reimbursements or expenses not directly attributable to the project nor related to a period different from that of the production period in Puglia;
 - 9.17. Expenses related to feasibility studies, budgeting, search for sources of financing and other funds, or general programming;
 - 9.18. Expenses related to activities not strictly connected to the production of the work (i.e., press office, promotion, communication, etc.) unless they are directly related to the production period in Puglia;
 - 9.19. Expenses related to personnel hired under an employment or secondment contract in favor of the beneficiary company or expenses related to the provision of labor supply or secondment services in favor of the beneficiary company;
 - 9.20. Expenses incurred by third parties other than the requesting beneficiary of the subsidy;
 - 9.21. Expenses for supply of goods and services provided by companies and professionals that are not relevant to the business activities of these same suppliers;
 - 9.22. Expenses related to compensation for workers hired under collective labor agreements (CCNL) other than those stipulated for the film-audiovisual sector by the most representative employers and trade unions on a national level;
 - 9.23. Expenses related to VAT unless it is unrecoverable under national law;
 - 9.24. Expenses for which the proof of payment receipts do not include the Single Project Code (CUP).
10. Expenses incurred in a manner other than that established by European, national and regional legislation regarding the eligibility of expenses are ineligible.

⁹ See Regional Regulation 6/2015.

Art. 9 - Aid intensity

1. Aid will be granted in compliance with the provisions of EU Regulation No. 651/2014, art. 54 “Aid schemes for audiovisual works.”
2. To verify compliance with the notification thresholds and maximum aid intensities, the total amount of State Aid to the subsidized audiovisual work will be taken into account. Furthermore, information regarding the subsidy granted will be submitted to the National Register of State Aid, pursuant to art. 52 of Law 234/2012 and its subsequent amendments.
3. Pursuant to Regional Regulation No. 6/2015, the Puglia Region makes the subsidy subject to territorial spending obligations, meaning the amount of subsidy granted is calculated in terms of a percentage of production costs incurred in the regional territory.
4. The subsidy granted under this Notice is cumulative with other State Aid in relation to different eligible costs or, if in relation to the same eligible costs, only if such cumulation does not exceed the highest aid intensity or applicable amount of subsidy.
5. The subsidy granted under this Notice cannot be cumulated with “de minimis” aid for the same eligible costs if the combination leads to a higher aid intensity than what is provided for by Regional Regulation No. 6/2015.
6. Information related to the granted subsidy will be submitted to the National Register of State Aid.
7. Pursuant to art. 54 paragraph 4 of EU Regulation No. 651/2014, the maximum expenditure subject to spending obligations in Puglia shall not exceed a total of 80% of the total production budget.
8. The tax credit in favor of film production companies (internal Tax Credit) can be cumulated within the maximum limits of the aid intensity provided for.
9. The amount of the subsidy for each beneficiary company cannot differ in any way from the following amounts specified below:
 - 9.1. Category A: minimum EUR 80,000 – maximum EUR 320,000
 - 9.2. Category B: minimum EUR 250,000 – maximum EUR 450,000
 - 9.3. Category C: minimum EUR 40,000 – maximum EUR 120,000
 - 9.4. Category D: minimum EUR 300,000 – maximum EUR 500,000
 - 9.5. Category E: minimum EUR 10,000 – maximum EUR 40,000
10. Notwithstanding the maximum amounts eligible for territorial spending in Puglia, as stated above, the amount of the subsidy is defined by applying the following percentages in reference to the types of eligible expenses detailed in article 8 paragraph 5:
 - 10.1. 35% of eligible expenses;
 - 10.2. 40% of eligible costs for cross-border productions, financed by more than one Member State and involving producers from more than one Member state;
 - 10.3. 60% of eligible cost for difficult audiovisual works¹⁰ and/or co-productions involving countries on the OECE Development Assistance Committee (DAC) list.
11. The subsidy thus defined, for each type of eligible cost, constitutes the maximum amount of subsidy that can be granted.
12. Eligible expenses related to so-called “above-the-line”¹¹ costs are reportable according to the following maximum amounts:
 - 12.1. EUR 100,000.00 in the case pertaining to categories A and B;

¹⁰ It should be noted that by difficult audiovisual works we mean short films, first and second films by a director, documentaries or low cost films or other difficult audiovisual works from a commercial point of view, with reference to what is governed by MiC and detailed in the definitions above. The DAC list presents all the countries and territories that can benefit from public development aid. These are low- and middle-income countries on the basis of gross national income (GNI) per capita published by the World Bank, with the exception of G8 members, EU Member States and countries for which a date of accession to the EU has been fixed. The list also includes all least developed countries as defined by the United Nations.

¹¹ So-called “above-the-line” costs: plot and screenplay (including costs for the purchase of rights), director and main actors, so-called “below-the-line” costs: the difference between total production cost and “above-the-line” costs, overhead costs and producer fee.

- 12.2. EUR 40,000.00 in the case pertaining to category C;
 - 12.3. EUR 200,000.00 in the case pertaining to category D;
 - 12.4. EUR 10,000.00 in the case pertaining to category E.
13. For the purposes of calculating aid intensity and eligible costs, all figures used are to be inclusive of any taxes or other charges.
14. The aid intensity of this Notice may be proportionally adjusted in the presence of other subsidies already granted, in line with the allowable aid intensity limits, pursuant to EU Regulation No. 651/2014 and Regional Regulation No. 6/2015.

Art. 10 - Entities, conditions, terms and method of subsidy disbursement to the beneficiary

The subsidy will be paid to the beneficiaries by the Apulia Film Commission Foundation:

1. In one lump sum, upon completion of post-production and upon submission of appropriate documentation of final reporting.
2. In two instalments that include:
 - 2.1. A share equal to 40% of the assigned subsidy, as an advance (pursuant to article 91 of EU Regulation 2021/1060 of 24 June 2021), following a request for advance payment as referred to in Annex 8a, along with the presentation of a bank guarantee or insurance policy or policy issued by a financial intermediary for the Apulia Film Commission Foundation according to the scheme approved by Regional Council Resolution No. 1000 of 7 July 2016 by the Region (Annex 7), for an amount equal to the advanced payment requested;
 - 2.2. Disbursement of the remaining portion of the granted subsidy by submitting Annex 8c, as a balance of the subsidy, at the end of post-production and following the submission of appropriate documentation of final reporting.
3. Aid payable in several instalments is discounted to its value at the time of granting. Eligible costs are discounted to their value at the time of granting. The interest rate to be used for the purpose of discounting is the discount rate in effect at the time the subsidy is granted.
4. Before granting the subsidy following the submission of each disbursement request, the Apulia Film Commission Foundation shall verify through the National Register of State Aid that the beneficiary is not among the companies that have received and, subsequently, not reimbursed or deposited in a blocked account, subsidy identified as illegal or incompatible by the European Commission. The details of the Deggendorf Declaration issued by the Registry as a result of this verification shall be mentioned in the documents providing for the disbursement of the subsidy.
5. Following the submission of each grant request, the Apulia Film Commission Foundation shall verify the contributory regularity. If during this verification a single document indicates non-compliance with the contribution of the beneficiary, the Apulia Film Commission Foundation shall withhold the amount corresponding to the default and disburse the residual to the beneficiary according to the procedures established for the subsidy.

Art. 11 - Procedures and terms for submitting applications for financial subsidy

1. Submission for application for financial subsidy may only be made by using the Information System application accessible on the Apulia Film Commission Foundation website, by registering on the website.
2. Upon completion of the indicated fields, the application must be digitally signed prior to submission in order to be considered admissible.
3. The online submission date of the application is certified by the Information System, therefore, after the final submission of the application, modifications will not be permissible.

4. Information for requesting support with the submission of project proposals will be available on the Internet portal.
5. In submitting the application for subsidy, applicants fully recognize and accept the terms, directions and requirements outlined in this Notice.
6. The applicant company may submit a maximum of two applications in the same timeframe providing one is in the role of producer (sole producer, co-producer, associate producer) and one in the role of executive producer.
7. The selection process will be carried out by way of a "ranking" procedure, whereby project proposals will be appraised and financed after a comparative evaluation on the basis of predetermined criteria.
8. At the closing of each timeframe, applications that do not attain a ranking among the eligible proposals will expire and have no rights nor priority for any subsequent timeframes. An application for a subsidy, being evaluated by the Technical Evaluation Committee with a score of 60 or more, but that did not make it into the ranking for eligible proposals, may be resubmitted as is in any subsequent timeframe while still keeping the unchanged score, assigned by the aforementioned Committee.

Art. 12 - Documentation to be submitted with the application

In order to access the provided subsidy, applicants must prepare and submit the following documents, according to the procedures and timeframes referred to in the previous article:

1. Project Form (Annex 1a), which contains detailed information about the audiovisual work to be produced, according to the following points: Biographical data of the Applicant Company, Profile of the Applicant Company, Project Proposal and Time Schedule, Financial Plan, List of Expenses, Requested Contribution, Additional Points for Evaluation.
2. Detailed financial plan of costs to be incurred in Puglia (Annex 1b) and an estimate of the total production budget (Annex 1c), including "above the line" and "below the line" costs, producer fee and overhead costs, with a clear distinction of costs to be incurred in Puglia. In the case of a series project, this refers to the overall cost of episodes while specifying the unit cost per episode and the costs to be incurred in Puglia.
3. Documentation verifying the availability of the minimum financial coverage detailed in the Financial Plan (Annex 1d) and explained discursively in the production notes. The funding obtained must be substantiated by official documentation of the granting body (supranational, national or regional body.¹²) In the case of investors outside the film or audiovisual sector, relevant contracts should be duly registered with the Italian Tax Office (Agenzia delle Entrate).
4. Documentation verifying distribution prospects, such as a deal memo or a contract with a distributor or broadcaster, or an audiovisual media service provider or other media of national and/or international significance¹³, for projects relating to categories A, B and D, to be discursively detailed in the production notes.
5. Documentation relating to co-production or executive production contracts.
6. Substitute declarations (Annex 2).
7. Declaration containing information that qualifies the company as an SME (Annex 3, covering the two years prior to the year of application), accompanied by an affidavit from a labor consultant with regard to AWU data for the latest concluded accounting year, as reported in Annex 3.

¹² in the case the financial plan provides for:

- a direct corporate financial contribution by the applicant company, and/or a financial contribution by co-producers, within the minimum financial coverage quota provided, it will be necessary to attach a statement of financial availability as of the date of submission of the application proving the actual availability of the sum indicated, drawn up according to model Attachment 5, to which documentation attesting to these amounts must be attached;
- a contribution through "tax credit for film and audiovisual production companies" within the share of minimum financial coverage provided, it will be necessary to attach the provisional eligibility for the tax credit of the DG Cinema -MiC.

¹³ Ministerially recognized SVOD platforms (Amazon Prime, Netflix, Apple TV, Disney+, Paramount+, Mubi).

8. Artistic material related to the submitted project:
 - 8.1. In the case of projects relating to categories A, B and E: subject, synopsis, screenplay, any moodboard and links to the teaser. In the case of music videos: synopsis, treatment, director's notes or moodboard, music track link, information about the artist, the record company and planned release of the music video;
 - 8.2. In the case of a project relating to category C: synopsis, treatment, research dossier (photographic and documentary material) and any link to a teaser;
 - 8.3. In the case of projects relating to categories D or E, limited to short animated films: plot, screenplay, storyboard and analysis of characters and locations and any link to a teaser.
9. Cast and crew profile indicating professional skills already identified or to be identified, as well as indication of professionals¹⁴ registered with the Production Guide.
10. Resume and filmography, in a single PDF file, of the applicant company (and any co-producers), the producer, department heads of the artistic team (director, screenplay, actors) and of the technical team (photography, editing, set design, music, costumes).
11. Production notes and director's notes.
12. Valid identity document of the legal representative of the applicant company.
13. Any other documentation deemed useful by the applicant in order to verify the eligibility of the proposal and its evaluation.

Art. 13 - Selection criteria for financial subsidy applications

Formal eligibility criteria

1. Formal eligibility verification is carried out according to the following criteria:
 - 1.1. Admissibility and completeness of the subsidy application;
 - 1.2. Correct submission of the project proposal;
 - 1.3. Eligibility of the applicant in accordance with this Notice, the applicable regional, national and EU regulations and the scope of the Fund;
 - 1.4. Compliance with the reference implementation procedure and the rules established by current legislation on administrative procedures.

Substantial eligibility criteria

1. Compliance with EU and national regulations and regulations on State Aid, as well as ESI fund specifications (general);
2. Consistency with the specific objective and content of the Regional Program and selection tool (general);
3. Consistency with the specific assessment and mitigation points outlined in the SEA report and in particular in the DNSH analysis.

Evaluation criteria

Evaluation will be carried out by a special Technical Evaluation Committee according to the selection criteria for processing related to Action 1.9 of Regional Program for Puglia ERDF-EFS+ 2021-2027¹⁵. Selection criteria, detailed in the grid below, will apply. As a result of the evaluation of merit, as indicated in the scores listed below, the ranking of projects will be drawn up and the amount of subsidy per beneficiary will be determined.

Applications that achieve an overall minimal score of 60 in the technical evaluation, as well as a minimum score of 27 points in criteria A, will be considered eligible for funding, within the limits of the Notice's budget.

¹⁴ That is, fixed-term or permanent employees who are residents in Puglia and self-employed VAT-registered workers with residence in Puglia (therefore, sole proprietorships are excluded).

¹⁵ Regional Council Resolution No. 603 of 3 May 2023 "Regional Program ERDF-ESF 2021-2027 - acknowledgment of the methodology and selection criteria for operations approved by the Monitoring Committee pursuant to article 40 (2) (a) of EU Regulation No. 1060/2021".

In the event of an overall ex aequo score achieved by several proposals, priority will be given to the project proposal submitted first **in chronological order, in terms of date and time** of receipt by the Apulia Film Commission Foundation.

Evaluation criteria	Sub-criteria	Maximum points for sub-criteria		Maximum Points Criterion
		Categories A, B, C, E fiction	Categories D, E animation	
A) Quality and validity of the project proposal in view of interventions aimed at improving the competitive position of the company, also by ways of marketing and internationalization actions	A1. Originality of the story, solidity, tone and rhythm of narrative structure;	12	12	45
	A2. Quality of writing, dramaturgical processing skills, development and depth of characters, dialogues and consistency among various components (idea, structure, characters and dialogues);	12	6	
	A3. Quality of visual approach, artwork and graphic approach (for projects pertaining to Category D or Category E, limited to animated short films);	0	6	
	A4. CV of the artistic team (direction, screenplay, actors) and of the technical team (photography, editing, set design, music, costumes); one point for each previous work, consistent with the category in which the project is submitted;	5	0	
	A5. CV of the production company, the producer and any co-producers; a point for each previous work, consistent with the category in which the projects is submitted;	5	5	
	A6. CV of the creative team, awards obtained, consistency in the choice of the creative team with respect to the creative quality required for the project (for projects pertaining to category D or category E, limited to short animation films); one point for each previous work, consistent with the category in which the project is submitted;	0	5	
	A7. Realization of the work in international co-production or international partnership i. With countries within the European Economic Area (2 points); ii. With countries outside the European Economic Area (2 points).	4	4	
	A8. Enhancement or authenticity of Puglia's artistic, cultural, historical, environmental, scenic, culinary and wine and artisanal heritage within the narrative;	5	5	
	A9. Project supported by Apulia Development and/or selected in the Apulia Film Forum. Short films are automatically awarded 2 points.	2	2	
B) Sustainability and reliability of the proposing entity and its initiative from a financial and economic perspective	B1. Economic and financial situation, evaluating the congruence between the net worth of the applicant companies and the cost of the project net of the subsidy, according to the following formula: $NW/(EC-S)$ in which: NW = net worth of the individual company as shown in the latest approved and filed financial statement at the date of submission of the application. For companies not required to prepare financial statements, the PN is inferred on the basis of a financial statement drawn up pursuant to articles 2423 to 2425 of the Civil Code by a qualified professional. EC = sum of the eligible costs of the project as stated in the application; S = amount of subsidy requested by the company. In the case the ratio is less than/equal to 0.2, the score is 0 (zero). In the case the ratio is less than/equal to 1, the score is 5. Assignment within these values is by linear interpolation, with the assigned score rounded up to the nearest unit.	5		5
C) Quality and validity of the project proposal from the perspective of costs and time consistency	C1. Consistency and congruity of the artistic and technical components of the project with the budget and financial plan;	5	5	35
	C2. Quality and reliability of any partners involved (co-producers, investors, broadcasters, distributors) for the purpose of financial coverage;	5	3	
	C3. Ratio of reimbursable expenses incurred in the regional territory to the cost of the sample copy of the work;	3	3	
	C4. Ratio of working days in Puglia to total working days;	3		
	C5. Ratio of workers ¹⁶ enrolled in the Production Guide to total workers (excluding general workers, crew members hired on a daily basis, extras and trainees);	4	4	

	<p>C6. Expenses incurred in the regional territory in absolute terms for projects pertaining to category D and category E, limited to short animation films (for which the following thresholds are calculated for one-tenth their value):</p> <ul style="list-style-type: none"> i. Greater than EUR 600,000.00: 5 points ii. Between EUR 400,000.01 and EUR 600,000.00: 1 to 4 points iii. Less than EUR 400,000.00: 0 points <p>C7. Present within the production team (producers, co-producers, associate producers, executive producers) companies with registered offices in Puglia for at least 24 months;</p> <p>C8. Post-production phase. Ratio of investment in Puglia to total investment. Less than 25% 0 points; From 25% to 50% 1 points, from 50% to 75% 2 points, from 75% to 100% 3 points.</p>	12	5	
		3	12	3
		Cat. A, B e D	Cat. C ed E	
D) Ability to generate growth, development and/or strengthening of economic activity along with reference to aggregation and contamination	<p>D1. CV of domestic and international distributors or other domestic and international audiovisual media service providers (film distributors, TV broadcasters, SVOD platforms), for projects pertaining to categories A, B and D; one point for each distributed work consistent with the category in which the project is submitted; in the case of self-distribution, the maximum score that can be awarded is 2 (two) points, 1 point for each distributed work consistent with the category in which the project is submitted¹⁷.</p> <p>D2. Distribution contract for projects pertaining to categories C and E;</p> <p>D3. Project that has obtained support from MEDIA, Eurimages, Ibermedia programs or similar industry support funds for projects pertaining to categories A, B and D;</p> <p>D4. Director making their debut or second film for projects pertaining to categories A, B and D.</p>	6	10	10
		2		
		2		
E) Relevance of a female component and adoption of environmental policies	<p>E1. Female director or a majority of female directors or an Apulian director;</p> <p>E2. Authors of the work (as identified by Law 633/1941) or a director under 35;</p> <p>E3. At least 2 female department heads (including photography, set design, costume design, editing) residing in Puglia and registered with the Production guide.</p> <p>E4. Commitment in obtaining certification for the environmental sustainability of the work, issued by licensed certifiers.</p>	1 1 1 2		5

4. In relation to each sub-criterion, with exception of A4, A5, A6, A7, A9, B1, C3, C4, C5, C6, C7, C8, D1, D3, D4, E1, E2, E3 and E4 as indicated in the evaluation grid above, the Evaluation Committee will take into account the relationship between the qualitative evaluation assessment and the coefficients specified below, which must be multiplied by the corresponding maximum score established:

Qualitative assessment	Coefficient
Excellent	1,0
Great	0,9
Good	0,8
Fair	0,7
Sufficient	0,6
Mediocre	0,5
Insufficient	0,4
Inadequate	0,3
Poor	0,2
Very poor	0,1

¹⁷ With reference to film and audiovisual distribution, the definitions and requirements provided in Chapter II art. 4 as amended by Decree MiC- MEF 22 October 2021, No. 383 to Decree. MiC-MEF 2 April 2021, No. 152, bearing "Provisions for the application of tax credits in the film and audiovisual sector referred to in articles 16, 17, paragraph 1, 18, 19 and 20 of Law No. 220 of 14 November 14 2016" hereby apply.

Art. 14 - Procedures and terms of assessment and evaluation

1. The application must be submitted through the Information System at the link [<https://www.apuliafilmcommission.it/fondi/apulia-film-fund/>], during the following timeframes:
 - from 09.00 on 29/01/2024 to 12.00 on 28/02/2024.
2. The procedure for examining applications will be divided into the following stages:
 - 2.1. Formal eligibility assessment;
 - 2.2. Assessment of substantial eligibility and project merit evaluation;
 - 2.3. Publication of assessment results;
 - 2.4. Granting of funding.
3. A formal **eligibility assessment** will be carried out by the Procedure Manager, in order of submission of applications, who will assess the prerequisites for eligibility of the application referred to in the administrative documentation and verify the correct submission of the application and the completeness of the attached documentation.
4. For applications deemed inadmissible, the Procedure Manager shall communicate reasons for exclusion, according to procedures set forth in art. 1 of Law No. 241/1990.
5. Assessment results are approved by the Director General of the Apulia Film Commission Foundation and a list of formally eligible and ineligible applications, along with the reasons for ineligibility, will be published on the Foundation's website in the relevant section, within 30 days of the final submission for the subsidy request. In the event that the number of applications received is greater than 15 or in the case of very complex projects, the deadline will be extended by an additional 30 days. The aforementioned deadlines are to be considered interrupted if it is necessary to request additional documentation and/or clarification regarding submitted documents. These deadlines restart from the date of receipt of requested documentation or clarification.
6. At the conclusion of the aforementioned activities, the Procedure Manager will notify the individual beneficiaries of the final results.
7. Applications that pass the formal eligibility assessment phase will be admitted to the subsequent phase of **substantial eligibility and project merit evaluation** based on selection criteria of the proposals, as approved by the Monitoring Committee of the Regional Program ERDF-ESF+ 2021/2027 and referred to Action 1.9, Regional Council Resolution No. 603 of 3 May 2023 "ERDF-ESF+ 2021-2027 Regional Program - acknowledgement of the methodology and criteria for the selection of operations approved at the Monitoring Committee pursuant to art 40 (2), lett. a) of EU Regulation No. 1060/2021" and its subsequent amendments referred to in the assessment grid of art. 13 of this Notice.
8. The evaluation of projects that have passed the formal eligibility phase will be carried out by a specific Technical Evaluation Committee, appointed by the Director General of the Apulia Film Commission Foundation, which will consist of an odd number of members (maximum of 5), including four experts in the field who can ensure independence, high profile and high technical and/or scientific expertise. They will be assisted by an employee of the Apulia Film Commission Foundation. The experts of the Technical Evaluation Committee will belong to the following technical areas of competence:
 - 8.1. Two experts from the "Authors and story editors" area, each assigned to a different project;
 - 8.2. An expert from the "Production" area;
 - 8.3. An expert from the "Financing" area.
9. During the preliminary phase of substantial eligibility and merit evaluation, the Evaluation Committee may request further information and/or clarification, assigning a time line of no more than 15 business days from receipt of the request. It will also be possible to request a hearing by the Committee.
10. In the event of failure to respond within the timeframe set by the request:

- 10.1. If information and/or clarification is requested during the substantial eligibility phase: the application will be deemed inadmissible;
- 10.2. If information and/or clarification is requested during the technical assessment phase: the scores for the criteria for which the requests were made will not be awarded.
11. Responses received after the set deadline will not be considered, except in the case of a requested extension submitted within the aforementioned 15-day period, adequately justified and not exceeding a total extension of 30 days.
12. The **assessment results** of the Technical Committee will be acknowledged by way of a special document by the Director General and published in the Official Bulletin of the Puglia Region (BURP), on the institutional website of the Foundation in the appropriate section, and will include the list of eligible funded projects and non-funded projects, based on the total score obtained, as well as those excluded with respective reasons.
13. Within a maximum of 20 business days from the publication in the BURP, interested companies may submit comments and reasonable well-documented objections to the Procedure Manager via certified email to: funding@pec.apuliafilmcommission.it. If the deadline falls on a public holiday, it shall be automatically extended to the next business day.
14. The Procedure Manager will proceed with an assessment of the comments/oppositions made and if necessary, will consult with the Technical Evaluation Committee.
15. Based on the comments/oppositions and the outcome of the verification conducted by the Apulia Film Commission Foundation regarding requirements subject to self-declaration, the Director General will adopt **concession measures**, which will be published on the Foundation's institutional website in the appropriate section.
16. In the event of a negative outcome of the verification of requirements, the decision of a non-allocation declares the applicant excluded from the procedure and initiates the process of reporting to the competent authorities. In the event of a positive outcome, the Procedure Manager will communicate the approval decision via certified email.
17. After having completed all the phases referred to in the previous points, the Procedure Manager will declare the allocation procedure concluded and will send the **Procedural Guidelines** pursuant to art. 15 to the beneficiary company via the certified email address provided on the application.
18. If the beneficiary company does not sign the Procedural Guidelines as indicated within 10 business days following its receipt, a forfeiture will result disqualifying the beneficiary company from the subsidy with a specific revocation provision, signifying that all prior commitments and relationships will thus be legally dissolved. In order to meet the deadlines indicated in this paragraph, the date of dispatch by certified email shall prevail. If the deadline falls on a public holiday, it shall be automatically extended to the next business day.

Art. 15 - **Methods of Implementation and project management. Procedural Guidelines**

1. For project proposals accepted for funding, a Procedural Guidelines will be signed (Annex 10) regulating the relationship between the Apulia Film Commission Foundation and the beneficiary company, containing among other things, indications regarding the methods and timing of project implementation, eligible expenses, disbursement methods of the subsidy, reporting, monitoring and control of the subsidy, as well as the conditions under which the Puglia Region may proceed with the revocation of the granted subsidy.
2. The Procedural Guidelines will also include the amount of public funding granted to cover eligible expenses in relation to overall cost.
3. The Procedural Guidelines, to be signed electronically by the legal representative of the beneficiary company within 10 business day after its receipt, will specifically include:

- 3.1. Amount of the subsidy granted.
- 3.2. Single Project Code (CUP).
- 3.3. Obligation and commitments of the recipient company.
- 3.4. Methods of implementation and management of the financed project and timetable.
- 3.5. Types of eligible expenses.
- 3.6. Extent, conditions, terms and methods of payment of the subsidy to the beneficiary company.
- 3.7. Methods and terms of expense reporting by the beneficiary company.
- 3.8. Indication that the data relating to the implementation of the subsidy, as reported in the Registration and Monitoring Information System, will be made available to the institutional bodies responsible for monitoring and control.
- 3.9. Indication that the acceptance of funding by the beneficiary company constitutes acceptance of its inclusion in the list of procedures published under art. 49, paragraphs 3 and 5, of EU Regulation No. 1060/2021.
- 3.10. Procedures and terms for conducting checks and inspections on the project eligible for subsidy.
- 3.11. Cases of subsidy revocation.
- 3.12. Any additional requirements and obligations related to the implementation of the subsidy program and compliance with applicable regulations.

Art. 16 - Methods and terms of expense reporting by the beneficiary

1. The amount of approved subsidy at the time of subsidy granting is determined based on eligible expenses; any increase in expenses will not result in an increase of the subsidy being granted.
2. The amount of the subsidy granted is recalculated upon the disbursement of the final payment, following the verification of actually incurred, documented and recognized eligible expenses.
3. In order to validate expenses, the beneficiary company must submit the following documents through a user account on the MIRWEB electronic information tracking system (mirweb.regione.puglia.it):
 - 3.1. Certificate by the legal representative of the beneficiary company according to Annex 4, indicating that:
 - 3.1.1. All regional and national legal requirements have been fulfilled, particularly those related to fiscal matters;
 - 3.1.2. All applicable EU regulations and standards have been adhered to, including but not limited to those related to traceability of financial flows, information and publicity, those related to labor contracts and workplace safety, environmental impact, equal opportunities and inclusion of disabled social groups;
 - 3.1.3. Expenses incurred are eligible, relevant and appropriate, and were made within the eligibility terms set by this Notice;
 - 3.1.4. No reductions and/or VAT deductions were obtained on incurred expenses (or if they were obtained, for what expenses and to what extent);
 - 3.1.5. No additional reimbursements, subsidies and contributions were obtained or requested from other entities, whether public or private, national, regional, provincial and/or EU community (or if they were obtained or requested, which ones and to what extent).
 - 3.2. Analytical report of reimbursable expenses drawn up in accordance with Annex 9 accompanied by: copies of the single labor logbook, production plans, specific rooming lists prepared by accommodation facilities located in Puglia, which may include the artistic cast, consistent with what is provided for in the production plan;
 - 3.3. Legally binding acts (contracts, agreements, letters of appointment, etc.), clearly showing the subject matter of the service or supply, its amount, delivery terms and payment methods.
 - 3.4. Certified copies of:
 - 3.4.1. Invoices from suppliers with tax residence in Puglia, with relative payment slips (copy of bank transfers, evidence of charges to bank account, etc.);
 - 3.4.2. Payroll of workers registered with the Production Guide or invoices of professionals registered with the Production Guide (copy of bank transfers, evidence of charges to bank account, etc.);
 - 3.4.3. Any other supporting documentation for expenses with a relative payment slip (copy of bank transfers, evidence of charges to bank account, etc. to be attached to the receipt to which it refers to, etc.);

- 3.5. Certification by an accountant, or statutory auditor or auditing firm registered in the registry referred to in Legislative Decree No. 39/2010 and subsequent amendments, according to the model set out in Annex 6 that certifies the analytical report of reimbursable expenses and the relative production costs.
- 3.6. The final production plan, clearly highlighting the number of working days in Puglia.
- 3.7. The final list of cast and crew, clearly highlighting personnel registered with the Production Guide¹⁸ (excluding crew members hired on a daily basis, extras and trainees).
- 3.8. List of suppliers with tax residence in Puglia.
4. At each procedural stage, checks and inspections may be carried out by representatives from the Puglia Region and relevant EU Institutions for the implementation of projects eligible for funding as provided for in Title VI Chapter I of EU Regulation No. 1060/2021.
5. Data related to the implementation of the project, as reported in the Registration and Monitoring Information System, will be made available to the institutional bodies responsible for monitoring and control.
6. The documents related to the realization of the project must be made available throughout its duration and for a period of five years from 31 December of the year in which the last payment is made by the managing authority to the beneficiary ¹⁹ pursuant to the provisions of art. 82 of EU Regulation 2021/1060 (and in any case for ten years from the date on which the last subsidy was granted under the scheme, pursuant to art. 12 of EU Regulation no. 651/2014). They will be verified during any on-site inspection for the technical and administrative verification of the project by the Apulia Film Commission Foundation, the Puglia Region and/or the competent EU institutions; such documents must be made available in the original upon request of said bodies.
 - 6.1. In the case of incomplete documentation, the granting body shall ask for the necessary additions, which must be provided by the beneficiary company within 20 business days following the request.
 - 6.2. The granting body, following the verification of the requested integrations, may proceed with the request for the submission of the payment application or with the revocation of the subsidy.
 - 6.3. Acceptance of the funding by the beneficiary company shall constitute acceptance of its inclusion in the list of published projects in accordance with art. 49, paragraphs 3 and 5, of EU Regulation No. 1060/2021.
7. In addition to the documentation listed above, the beneficiary company is required to deliver one link with a duration of at least 12 months, from which the audiovisual work (and, if available, backstage and/or promotional specials) can be downloaded. One portable USB memory device of the audiovisual work (and, if available, backstage and/or promotional specials) must also be delivered as well as one original Blu-ray Disc of the audiovisual work (if not produced, one copy of the audiovisual work on Blu-ray Disc).

Art. 17 - Main obligations and commitments of the beneficiary

The beneficiary company is required to:

1. Comply with the prohibition of double funding for activities;
2. Adhere to EU regulations regarding the visibility of support provided by funds with particular attention to the provisions of articles 46 - 47 and 50 and Annex 9 of EU Regulation No. 1060/2021;
3. Comply with the rules on the eligibility of expenses;
4. Adopt a separate accounting system or appropriate accounting code system for the management of all transactions related to the financed audiovisual project (i.e., accounting code associated with the project);

¹⁸ That is, fixed-term or permanent employees with residence in Puglia and self-employed VAT-registered workers with residence in Puglia, (therefore, sole proprietorships are excluded).

¹⁹ A specific notice will appear in the MIRWEB management system.

5. Comply with reporting procedures and deadlines;
6. Commit to keeping and making available documentation related to the financed project for the period provided for in art. 82 of EU Regulation No. 1060/2021 and of art. 12 of EU Regulation No. 651/2014 for each verification and control action;
7. Comply with obligations to record and update data in the Information System and comply with monitoring procedures;
8. Comply with the time schedule of the project and the production plan of the audiovisual work;
9. Apply and comply with provisions countering illegal work, the environment and equal opportunities, where relevant;
10. Prohibit the transfer of the subsidy to a different entity, by virtue of any contract or obligation;
11. Adhere to the start and finish dates for shooting – or the start and finish dates for the work in the case of a project pertaining to categories D or E, limited to animated short films – as indicated during the submission of the subsidy application, subject to timely submission of communication to the Apulia Film Commission Foundation via the Information System;
12. Provide written notice through certified email to the Procedure Manager at: funding@pec.apuliafilmcommission.it within 10 days of the occurrence of one of the following scenarios:
 - 12.1. Liquidation of the company or transfer of business activity;
 - 12.2. Declaration of bankruptcy, compulsory liquidation, prior arrangement with creditors or the initiation of proceedings for any of the aforementioned situations;
 - 12.3. Pronouncement of a final judgment or issuance of a penal decree that has become irrevocable or the delivery of a sentence upon request pursuant to art. 444 of the Criminal Procedure Code for serious crimes against the State or European Community that affect professional morality and in particular, pursuant to art. 45 of EC Directive No. 18/2004, for participation in a criminal organization, corruption, financial fraud against the European Community or money laundering from illegal activities.
13. Fulfill communication obligations to the Apulia Film Commission Foundation as detailed in the Procedural Guidelines as well as send to the Production Office via certified email (ufficioproduzioni@pec.apuliafilmcommission.it):
 - 13.1. The production agenda during the production phase – along with progress updates in the case of category D or E projects, limited for animated short films;
 - 13.2. During the production phase and with any subsequent updates:
 - 13.2.1. The complete production plan, clearly highlighting the production days in Puglia; time schedule of the activities of the departments in the case of a project pertaining to categories D or E, limited to animated short films;
 - 13.2.2. The complete list of cast and crew, clearly highlighting the personnel registered with the Production Guide (excluding crew members hired on a daily basis, extras and trainees);
 - 13.2.3. The complete list of suppliers, clearly highlighting those with tax residence in Puglia;
 - 13.2.4. The complete list of locations, clearly highlighting Apulian locations; not required in the case of categories D or E, limited to animated short films;
 - 13.2.5. Still photographs.
14. Assign the project a unique identification code, ISAN or EIDR, before submitting the expense report;
15. Allow, at any time, the presence of a delegate from the Apulia Film Commission Foundation during shooting, for the sole purpose of documentation and permit video or filming by such delegate from the aforementioned foundation.
16. Affix the requested logos in the opening credits or, alternatively, as the first credit of the closing credits and on all the informational, publicity and promotional documents of the project, pursuant to Annex 9 of EU Regulation No. 1060/2021. The wording should read: **"with the contribution of [Coesione Italia 21-27 Puglia] [European Union LOGO] [Italian Republic LOGO] [Puglia Region LOGO] [Apulia Film Commission Foundation LOGO]."** An advance preview of the film titles in "jpg" or "pdf" format should be sent through the Information System to the Apulia Film Commission Foundation before proceeding with the finalization or duplication of the final work, under penalty of revocation of the subsidy;

17. Deliver to the Apulia Film Commission Foundation, at no additional cost, one link with a duration of at least 12 months, from which to download the audiovisual work (and, if available, backstage and/or promotional specials); one portable USB memory device of the audiovisual work (and, if available, backstage and/or promotional specials); and one original Blu-ray Disc of the audiovisual work (if not produced, one copy of the audiovisual work on Blu-ray Disc).
18. Submit a final report with on-set-photos and any backstage videos highlighting activities carried out during the production period in Puglia as well as a final location list highlighting Puglia location;
19. Grant the Apulia Film Commission Foundation the right to use, free of charge, excerpts related to the audiovisual work (even edited with other excerpts from other works) of still and backstage photos, exclusively for institutional purposes and institutional promotion of the Apulia Film Commission Foundation and its members;
20. Respond to all requests for information, data and periodic technical reports sent by the Apulia Film Commission Foundation and Puglia Region;
21. Consent to and facilitate the conducting of all checks required by the Apulia Film Commission Foundation and Puglia Region, as well as by competent state bodies, the European Commission and other relevant European Union bodies, including inspections and on-site visits, in order to verify the progress of the initiatives and conditions for maintaining the subsidy;
22. Fulfill obligations to publish the subsidy received in accordance with this Notice, pursuant to the provisions of art. 1, paragraphs 125 and the following Law No. 124 of 4 August 2017, and its subsequent amendments and additions;
23. Adhere to all suitable forms of appropriate publicity of the use of the financial resources of the Regional Program for Puglia ERDF-ESF+ 2021/2027, in the manner identified for this purpose;
24. Ensure that expenses subject to the subsidy have not already benefited from an EU financial support measure pursuant to art. 63 paragraph 9 of EU Regulation No. 1060/2021 and/or in accordance with the provisions of the current national regulations on eligibility of expenses;
25. Ensure compliance with European Union policies and national regulations on eligibility of expenses, environmental protection, sustainable development, equal opportunities and non-discrimination as well as with applicable legislation in the prevention of money laundering and countering terrorism;
26. Fulfill all obligations and enable all activities regarding monitoring, checks and publicity required by European regulations on the use of resources of the European Regional Development Fund (ERDF) referred to under art. 49 of EU Regulation No. 1060/2021 and the subsequent implementing and delegated provisions, according to the indications that will be provided by the Apulia Film Commission Foundation and the Puglia Region.

Art. 18 - Modifications to the approved project

1. Any changes to the funded project, both in financial terms and content, must be approved in advance by the Procedure Manager, provided that they do not alter its objectives and purposes and do not result in a reduction of more than 30% of the total amount of expenses incurred in Puglia as declared in the application phase.
2. Variations referred to in the previous point among the types of expenses indicated in the application phase are permissible during the duration of the project.
3. The request for changes to the project, signed by the legal representative of the beneficiary, must include: the reasons for the changes, the details of the changed items and related financial changes.
4. The request for changes will be automatically approved, unless otherwise communicated by the Procedure Manager within 30 business days of receipt of the request. Modifications and/or changes must not involve ineligible interventions and/or ineligible types of investment and must not result in a detriment to the achievement of the original objectives and goals of the project, under penalty of revocation of the granted subsidy.

5. Variations regarding the production aspects of the project that go beyond the limit of art. 7, paragraph 2 of the Regional Regulation No. 6 of 26 February 2015, will result in the forfeiture of subsidy during inspection in the following cases:
 - 5.1. For projects pertaining to categories A, B, C, E deviations lower than those declared during the application will be tolerated, provided they do not exceed 30% for any one of the following criteria:
 - 5.1.1. The ratio between expenses incurred in the regional territory and the cost of the sample copy of the work;
 - 5.1.2. The ratio between working days in Puglia and total working days;
 - 5.1.3. The ratio between workers registered with the Production Guide to total workers (excluding extras and trainees).
 - 5.2. For projects pertaining to category D, deviations lower than those declared during the application will be tolerated, provided they do not exceed 30% for any one of the following criteria:
 - 5.2.1. The ratio between expenses incurred in the regional territory and the cost of the sample copy of the work;
 - 5.2.2. The ratio between working days in Puglia and total working days;
 - 5.2.3. The ratio between workers registered with the Production Guide to total workers.
6. All quantities mentioned in the previous paragraph are to be considered as final, following monitoring and approval of the expense reporting statement.

Art. 19 - Waivers and causes for subsidy revocation

1. Beneficiaries may waive the granted subsidy by sending a communication via certified email to: funding@pec.apuliafilmcommission.it.
2. The granted subsidy is subject to revocation by order of the Director-General of the Apulia Film Commission Foundation or the official responsible for the allocated resources identified by the Managing Authority of the Regional Program for Puglia ERDF-ESF+ 2021/2027, under Priority Axis 1, in the following cases:
 - 2.1. If requirements for eligibility for the subsidy, which must be maintained until the final disbursement date of said subsidy, are no longer valid;
 - 2.2. Allocation of subsidy is based on false, inaccurate or reticent data, information or statements;
 - 2.3. Confirmation, during checks or inspections, of changes to the funded project that do not allow for compliance with the objectives and purposes of this Public Notice;
 - 2.4. Confirmation, during checks or inspections, of administrative irregularities in the implementation of the subsidized project;
 - 2.5. Failure to carry out the project.
3. The subsidy may be proportionally recalculated, provided the objectives and results of the project are achieved. "Achieved" relates to the total eligible reporting costs.
4. Should the beneficiary waive the subsidy, the Apulia Film Commission Foundation will formalize the forfeiture of the granted subsidy and communicate the procedures and timing for the repayment of any sum paid as an advance and/or balance.
5. Pursuant to art. 9 of Legislative Decree No. 123 of 31 March 1998, contributions disbursed and unduly received must be repaid, increased by the official interest rate in effect on the date of the loan agreement increased by 5 percentage points from the period between the date the contribution was disbursed and the date it was returned.
6. In the event that the repayment is due to facts not attributable to the company, the contribution will be repaid only by interest calculated at the official interest rate.
7. Procedures of reimbursement of the amounts are also defined in the revocation act. This act grants the Apulia Film Commission Foundation the right to immediately demand the determined sum.

Art. 20 - Monitoring and control

1. The Puglia Region and the Apulia Film Commission Foundation Intermediate Body have the right to request additional documentation and/or clarification, both during the assessment phase and throughout the duration of the activities envisaged by the project and thereafter, up to the deadlines prescribed in the following par. 3.
2. The Puglia Region, also through intermediaries, reserves the right to carry out verifications and checks at any time and phase of the implementation of the projects admitted to the subsidy, for the purpose of monitoring the project, in accordance with current legislation.
3. All beneficiaries are obliged to make themselves available, for a period of five years from 31 December of the year in which the last payment was made by the managing authority to the beneficiary²⁰ pursuant to art. 82 of EU Regulation No. 2021/1060 (and in any case for ten years from the date on which the last subsidy was granted under the scheme, pursuant to art. 12 of EU Regulation No. 651/2014,) to any request for control, information, data, documents, certificates or declarations, to be issued, if necessary, also by suppliers of goods or services.
4. Controls may be carried out by the Puglia Region, the Apulia Film Commission Foundation and officials of the Italian State and the European Union.

Art. 21 - Information and publicity

1. This notice, along with all its attachments, will be made public through publication on the BURP and on the websites of the Apulia Film Commission Foundation and the Puglia Region.
2. In order to ensure compliance with obligations related to information and publicity, this Notice will be disseminated via the Internet through publication on the Apulia Film Commission Foundation and Puglia Region websites.
3. Beneficiaries are required to comply with the information and communication obligations provided for in EU Regulation No. 1060/2021 regarding detailed procedures for the transfer and management of program contributions, reports on financial instruments, technical characteristics of information and communication measures for operations as well as the data recording and storage system.

Art. 22 - Processing of personal data

1. The personal data provided to the Apulia Film Commission Foundation will be processed exclusively for the purposes referred to in this Notice as well as for institutional purposes. The processing of such data is a prerequisite for participation in this Notice and for all subsequent activities.
2. Personal data will be processed by the Apulia Film Commission Foundation for the pursuit of the aforementioned purposes in a lawful and fair manner, in accordance with Legislative Decree No. 196/2003 "Code regarding the protection of personal data", of EU Regulation No. 679/2016 and Legislative Decree No. 101/2018, also with the aid of electronic and automated means.
3. In particular, personal data are processed for the following service purposes:
 - 3.1. To enable registration and participation in this Notice;
 - 3.2. To fulfill the obligations required by law, regulations, Community legislation or by order of the Authorities;
 - 3.3. To exercise the rights of the Data Controller, such as the right to a legal defense.
4. The processing of personal data is carried out through the operations indicated in art. 4 Privacy Code and art. 4 No. 2) GDPR and namely: collection, registration, organization, storage, consultation, processing,

²⁰ An appropriate notice will appear in the MIRWEB management system.

modification, selection, extraction, comparison, use, interconnection, blocking, communication, deletion and destruction of data. Personal data are subject to both paper and electronic processing.

5. The Data Controller will process personal data for the time necessary to fulfill the aforementioned purposes, but not exceed 10 years from the termination of relationship for the purposes of service.
6. In the event that the Apulia Film Commission Foundation needs to rely on other parties to conduct processing operations, the activities of such parties will, in any case, comply with the applicable legal provisions. For the aforementioned purposes, personal data may be disclosed to third parties who will manage them as data processors, exclusively for the same purposes.
7. For the purpose of transparency of procedures, all parties, participating in projects submitted pursuant to this Notice, will consent to the dissemination of lists of beneficiaries through their publication on the Official Bulletin of the Puglia Region, on regional internet portals (www.regione.puglia.it) and on the website of the Apulia Film Commission Foundation (www.apuliafilmcommission.it), pursuant to EU Regulation art. 49 of EU Regulation No. 1060/2021.
8. Aid recipients must also provide their consent for the inclusion of their data in communications and information to citizens through "open data" systems.
9. The Data Controller is the Apulia Film Commission Foundation, based in Bari - Lungomare Starita 1, Cineporti di Puglia at Fiera del Levante, legally represented by its President.
10. In relation to the processed data, subsidy recipients can at any time exercise their rights, recognized by current regulations, in particular, among others, to obtain a copy of the processed data, their updating, correction or integration, their deletion, transformation into anonymous form or blocking for processing in violation to law. They also have the right to oppose their processing for legitimate reasons. To exercise these rights, it is possible to write to the Apulia Film Commission Foundation, addressing the communication to the DPO – Data Protection Officer, domiciled at the Apulia Film Commission Foundation headquarters or by sending an email to: privacy@apuliafilmcommission.it.
11. The Apulia Film Commission Foundation and the Puglia Region also communicate that they have access to the ARACHNE information system, developed by the European Commission to support the verification activities of the Managing Authorities of Structural Funds 2014-2020 in identifying initiatives potentially exposed to fraudulent risks, conflicts of interest and irregularities.
12. The ARACHNE system is supported by external data sources, such as global databases (Orbis and Lexis Nexis World compliance), information systems of the European Commission (VIES and Infoeuro) and internal data sources, represented by information from individual Managing Authorities of various Member States responsible for ERDF and ESF community programs concerning the status of project implementation. Data available in external databases will be processed to identify risk indicators.
13. The Puglia Region electronically transmits data on operations reported under the Regional Program for Puglia ERDF-ESF+ 2021-2027 to the ARACHNE information system through the "National Monitoring System" managed by the Ministry of Economy and Finance-RGS-IGRUE.
14. The Puglia Region hereby communicates that it will process data available in the ARACHNE system exclusively for the purposes of identifying fraudulent risks and irregularities related to beneficiaries, contractors, contracts and projects. The ARACHNE system can be used both in the selection phase and in the potential implementation phase of the project.
15. The process and purpose of data analysis operated by ARACHNE are described on the following webpage of the European Commission: <https://ec.europa.eu/social/main.jsp?catId=325&intPagId=3587&langId=it>